



# Broadband Data Collection

## Quick Start Guide

### Submitting Fixed Wired Broadband Subscription and Availability Data

These are the steps to submit a filing of Fixed Wired Broadband Availability and Subscription Data in the BDC system, along with links to other resources for information on specific steps.

You can also view the [Webinar on Using the BDC System](#) and the [BDC User Guide](#) for more information.

1. Have you accessed the Fabric? If not:
  - a. [How Broadband Service Providers Can Access the Location Fabric](#)
  - b. [What Is the Location Fabric?](#)
  - c. [Fabric FAQs](#)
2. If you don't have one, get a Username, Password, and FRN from the FCC's Commission Registration System.
  - a. [Commission Registration System Video Tutorials](#)
  - b. Other registration issues? ULS call center (Phone: 1-877-480-3201)
3. Log into the BDC system
  - a. Go to <http://bdc.fcc.gov/>
  - b. Log in using the Username and Password created in CORES: [How to Log In to the BDC System Video](#)
4. From the Entity Selection page of the BDC system, select an FRN for which you wish to submit BDC data.
  - a. [How to Sign In and Entity Selection](#)
  - b. If you don't see your FRN, you need to ensure your FRN is associated with your CORES username: [Commission Registration System Video Tutorials](#)
5. Fill out the Entity Information page.
  - a. [How to Complete the Entity Information Page](#)
  - b. [How to Complete the Entity Information Page Video](#)
6. From the Submissions Dashboard, click Create Submission and select Biannual, or select an existing submission.
7. Prepare and upload Fixed Broadband Subscription Data:
  - a. [How to Format Fixed Broadband Subscription Data](#)
  - b. [How to Submit Fixed Broadband Subscription Data Video](#)
8. Prepare your Fixed Broadband Availability Data:
  - a. [Fixed Availability Data Filing: Preparing for Fixed Availability Data Submissions Video](#)
  - b. How to overlay a coverage area on the Fabric: [Using QGIS to Create, Format, and Troubleshoot GIS Data](#)
  - c. Need to match your addresses to the locations in the Fabric? [Address Matching in Excel](#)
  - d. [Broadband Serviceable Location Fabric: An Overview for Fixed Availability Data Filers Video](#)
  - e. [How to Format Fixed Broadband Availability Location Lists.](#)
  - f. [How to Format Fixed Broadband Availability Polygons.](#)
9. Upload Fixed Broadband Availability Data:
  - a. [Fixed Availability Data Filing: Preparing for Fixed Availability Data Submissions Video.](#)
  - b. Submit data as a Location List or a Coverage Polygon.
10. Review the map in the BDC system: [How to Use the Review Map Function for Availability Data.](#)
11. Encounter any error messages? [Issues or Errors You May Encounter Video](#)
12. Prepare and upload Supporting Data as required:
  - a. [Fixed Wireless Broadband Supporting Data](#)
  - b. [Maximum Buffer Requirements for Wireline Fixed Availability Data](#)
  - b. [Supporting Data Requirements Video](#)
  - c. [How to Submit Fixed Availability and Supporting Data Video](#)
13. Run the Final Data Checks:
  - a. Confirm your map data.
  - b. Provide explanations as justification for any warnings, or revise your data as needed.
14. Certify and submit your filing: [BDC User Guide](#), Section 16.
  - a. [Certification of Certifying Engineer](#)
15. If you need to revise your filing after submitting it (*Optional*): [Revising a Submitted Filing.](#)